

**Standardized Patient Program
University of Toronto**

Responsibilities & Expectations

We are committed to the educational needs of the trainees and faculty with whom we work, and the well-being and professional development of the standardized patients who make this program possible. To ensure the satisfaction of all parties, it is important that you understand the following list of responsibilities and expectations.

Standardized Patient Responsibilities:

Professionalism:

- * I will attend all required training sessions and simulations.
- * If unable to attend a training session or simulation, I will contact my trainer as soon as possible so that he/she can find a replacement.
- * I will arrive punctually for all appointments.

On the Job:

- * I will portray each role as I was trained.
- * In teaching situations, I will provide feedback objectively, and honestly, as trained.
- * I will avoid contact with the students "out of role" before or during the simulation.

Confidentiality: Protecting the confidentiality of our learners is essential to providing them with a safe learning environment. As well, keeping case materials confidential is key to maintaining the integrity of the examination process, and the understanding that we have with our clients. For that reason –

- * I will protect the privacy of students/examinees by not discussing their performance with anyone except those directly associated with the project.
- * I will protect the security of case materials by not discussing the role or sharing case material with anyone other than staff/faculty directly associated with the project.
- * I will keep secure any exam cases, including checklists, and return them to the SP Program at the completion of the project.
- * I will refer all persons who approach me about any case I have portrayed to my trainer.

Standardized Patient Expectations:

- * I can expect to be treated with respect and consideration by SPP staff, healthcare professionals, and students.
- * In a physical examination, I can expect to be provided with appropriate draping and privacy, bearing in mind that these are some of the skills that we are helping the learners to acquire and they may require our patience and constructive feedback as they learn.
- * I can refuse a role if I feel uncomfortable with the topic.
- * I can expect to be informed in advance of the nature and purpose of the simulation.
- * I can expect to get feedback from the SP Program if my work needs improvement.
- * I understand that standardized patient work is occasional.

I have read and understand the above responsibilities and expectations.

Initial: _____